

# Recruitment Pack

Kitchen Supervisor

Kit Kat Club at the Playhouse Theatre



# CABARET

AT  
THE KIT KAT CLUB

## About us

ATG Entertainment is an extraordinary success story. Founded in 1992 in the UK, we have become the world's number one live theatre company; we operate iconic venues, run major ticketing platforms and produce award-winning shows. Our mission is to bring the very best in live entertainment to the largest possible number of people.

People are at the heart of our success. We are passionate about bringing great live experiences to the widest possible audience; about giving the world's best creative talent the stage it deserves; and about providing our people and partners with opportunities to realise their full potential.



## Our values

In everything we do, we strive to be Ambitious, Collaborative, Passionate and Smart.

- We are ambitious and seek to exceed people's expectations.
- We are collaborative and help each other to reach our goals.
- We are passionate about our work, our business, and our industry.
- We are smart in our quest for simple, efficient, and innovative solutions.

## Corporate Social Responsibility: our priorities

- Next Generations: introducing tomorrow's audiences to the pleasures of live entertainment, recruiting and nurturing the next generation of industry talent.
- Inclusion: improving and promoting diversity, inclusion and well-being in the workplace.
- Sustainability: helping reduce our impact on the environment by making our business more sustainable.

## A Stage for Everyone - Our Inclusion, Diversity, Equity and Access Mission Statement

- Our stages are a platform for compelling stories – stories that are for all, by all, and of all. We shine our spotlight on our differences and believe that understanding and celebrating these differences makes us better global citizens. We are passionate about the pursuit of true diversity and equality. We strive to make our venues beacons of these ideals in our communities.
- Onstage and off, we hold ourselves accountable for nurturing an inclusive culture, one in which everyone can bring their authentic selves. At ATG Entertainment, we provide a stage for everyone.

We recognise that we do not have all the answers; but we strive to listen, to learn and to change in order to ensure ATG Entertainment becomes a truly inclusive organisation. We therefore welcome and encourage applications from individuals from the widest possible range of backgrounds and particularly welcome applications from those currently underrepresented in our workforce.



# CABARET

AT THE KIT KAT CLUB

BOOK BY JOE MASTEROFF      MUSIC BY JOHN KANDER      LYRICS BY FRED EBB

Based on the play by John van Druten and stories by Christopher Isherwood

## Key Responsibilities

Your responsibilities will span several areas, these include:

- Food preparation – working with the fellow kitchen supervisor for daily food preparation for the audience dining with us. We serve a seasonal grazing menu at our tables which is pre-ordered.
- Food Hygiene – we hold a 5 star Food Hygiene Rating and are dedicated to maintaining the highest standards in our kitchen space. The right candidate will engage with the practices in place and uphold these standards.
- Risk compliance – ensuring we are running a kitchen that is compliant with the expected high standard of health and safety by adhering to all required measures and completing all documentation.



## Key Responsibilities – Food Hygiene & Risk Compliance:

- Maintain impeccable hygiene standards within the kitchen space and in all spaces in which food from the kitchen is stored.
- Report any wastage from damaged or lost stock and implementing measures where possible to prevent a reoccurrence.
- Regularly checking all stock and removing any stock that has gone passed it's assigned use by date.
- Ensure all stock is stored at the correct temperature, checking packaging instructions where necessary.
- Ensure all stock is stored safely with no potential risk of falling on or hurting anyone else that may come into contact with it, this includes ensuring food is stored in line with allergen and contamination guidance.
- Keep all stock cupboards, fridges, freezers and storage secure and clean.
- Keep venue management up to date with any issues including reporting any accidents, incidents or near misses and requests for replacement equipment.
- Ensure all daily and weekly documented tasks have been completed and the appropriate paperwork signed off.
- Maintain the cleanliness of the kitchen and all kitchen equipment.
- Leave a clear handover for the show staff.
- Adhere to all Health & Safety procedures to minimise the risk of injury and accidents.



## Your skills, qualities and experience

If you can demonstrate any of these criteria we encourage you to apply, and welcome transferable skills from other industries or backgrounds. All relevant training will be provided.

- Kitchen experience or experience working in an environment that has a food service element or would like to learn how to work in a kitchen environment.
- You're a people person who enjoys the bustle of a busy environment where you'll interact with lots of different teams.
- You have an interest in theatre or hospitality.
- You have a great work ethic and care about delivering the highest possible standards at all times.
- You're proactive, decisive and get things done.
- You are detail orientated and will be meticulous with responsibilities regarding compliance and hygiene.
- You're driven by ambitious targets and ground-breaking concepts.



## Job Specifics

- 40 hours per week PAYE contract (holiday and sickness pay)
- Shift pattern Monday – Saturday including evenings
- Hourly rate - £14.21 per hour

Please note that certain areas of the building do not currently have accessible or level access. We would welcome a discussion with any potential team members about any reasonable adjustments that may be required. For a confidential discussion please contact our HR team on [recruitment@atgentertainment.com](mailto:recruitment@atgentertainment.com).

We are a Disability Confident Committed Employer, which means that we are taking action to ensure that people with disabilities and long-term health conditions feel supported, engaged and able to fulfil their potential in the workplace. We will offer an interview or recruitment event to disabled candidates who tell us they wish to participate in the scheme and who demonstrate in their application that they best meet the essential criteria for the role. Where we receive more applications than we are reasonably able to interview for any given role, we will retain applications for the next available interview opportunity wherever possible.





Everyone at ATG Entertainment is expected to play their part in achieving our goals and upholding our core values by:

- Committing to creating and upholding a positive, inclusive culture that nurtures potential and supports well-being.
- Playing your part in reducing our environmental impact and finding more sustainable ways of working.
- Encouraging the next generation in live entertainment by contributing to our outreach and training programmes, including mentoring students and trainees, and supporting our Creative Learning and Community Partnerships work.
- Having a positive attitude to health and safety, legal and insurance requirements and take care to understand our policies and procedures. You'll help us uphold a positive culture around meeting our obligations.

We are all expected to participate actively in the life of the company, and opportunities will arise for you to collaborate with others across the business. Everyone at ATG Entertainment is expected to be flexible and adapt as the needs of the business change, taking on new or different responsibilities as the need arises.

