



Assistant Manager (Fixed Term until March 31st 2026)

About us

ATG Entertainment is proud to stand at the forefront of the live entertainment industry.

Our expertise and capabilities enable producers and other creatives to bring their visions to life and create unforgettable performances for audiences, presented in our landmark venues and delivered with exceptional hospitality. It is the passion of our teams, that cover every discipline across the live entertainment industry, that underpins our continuing strategic growth and success.

We own, operate or programme some of the world's most iconic venues; ATG Entertainment manages over 70 venues across Britain, the US, Spain and Germany.

We are the world leader in theatre ticketing; We process more than 18 million tickets every year for hit musicals, acclaimed plays, concerts, comedy shows and a variety of other live events across the UK, US, and Germany.

We present the world's best live entertainment in our venues; working alongside the world's leading producers and creative artists, our venues present an extraordinarily diverse range of top-quality entertainment.

We produce award-winning shows; our in-house production team, ATG Productions, are dedicated to producing critically acclaimed, commercially successful and creatively ambitious work for the West End, Broadway, Continental Europe and beyond.

People are at the heart of our success. We are passionate about bringing great live experiences to the widest possible audience; about giving the world's best creative talent the stage it deserves; and about providing our people and partners with opportunities to realise their full potential.

Our values

In everything we do, we strive to be Ambitious, Collaborative, Passionate and Smart.

- We are **ambitious** and seek to exceed people's expectations.
- We are **collaborative** and help each other to reach our goals.
- We are **passionate** about our work, our business, and our industry.
- We are **smart** in our quest for simple, efficient, and innovative solutions.

Corporate Social Responsibility: our priorities

- Next Generations: introducing tomorrow's audiences to the pleasures of live entertainment, recruiting and nurturing the next generation of industry talent.
- Inclusion: improving and promoting diversity, inclusion and well-being in the workplace.
- Sustainability: helping reduce our impact on the environment by making our business more sustainable.

A Stage for Everyone - Our Inclusion, Diversity, Equity and Access Mission Statement

Our stages are a platform for compelling stories – stories that are for all, by all, and of all. We shine our spotlight on our differences and believe that understanding and celebrating these differences makes us better global citizens. We are passionate about the pursuit of true diversity and equality. We strive to make our venues beacons of these ideals in our communities. Onstage and off, we hold ourselves accountable for nurturing an inclusive culture, one in which everyone can bring their authentic selves. At ATG entertainment, we provide a stage for everyone.

We recognise that we do not have all the answers; but we strive to listen, to learn and to change in order to ensure ATG Entertainment becomes a truly inclusive organisation. We therefore welcome and encourage applications from individuals from the widest possible range of backgrounds and particularly welcome applications from those currently underrepresented in our workforce.

We are a Disability Confident Committed Employer, which means that we are taking action to ensure that people with disabilities and long-term health conditions feel supported, engaged and able to fulfil their potential in the workplace. We will offer an interview or recruitment event to disabled candidates who tell us they wish to participate in the scheme and who demonstrate in their application that they best meet the essential criteria for the role. Where we receive more applications than we are reasonably able to interview for any given role, we will retain applications for the next available interview opportunity wherever possible.

If you'd like to discuss accessibility prior to applying, please email recruitment@atgentertainment.com for a confidential discussion.

The Venue

The Colonnade Bar is a Grade II* listed building dating to the 1800s and is an integral part of Theatre Royal Brighton's façade. The lease for the Colonnade reverted back to ATG in 2023, and both the pub and the Theatre had a huge restoration project, completed in the summer of 2024.

The Assistant Manager Role

This role is based at The Colonnade Bar, connected to the Theatre Royal. You will be responsible for assisting in the management and development of The Colonnade Bar. The Assistant Pub Manager will work alongside the Pub Manager to lead a strong operation to ensure a safe, cost-effective, efficient and customer-focused service is provided.

The successful candidate will work within a small team to deliver and exceed targets. They will proactively contribute to the Pub's profitability by initiating ideas, empowering individuals, and working alongside the Theatre team to maximize sales and minimize costs.

Key responsibilities

- Provide a smooth running of The Colonnade, ensuring the operation is presented to the highest of standard
- Develop The Colonnade's product and event offer to enhance the customer experience and maximize sales
- Assist with recruiting, training, and supporting the team
- Assist with income and spend forecasting in line with targets and budget
- Assist with rostering of staff alongside payroll system
- Support in weekly reporting of financial information and stock figures
- Ensure adherence to company policy on cash handling and all associated procedures
- Ensure compliance with food hygiene legislation and assist with supervising the health & safety of all customers during their visit
- Develop the relationship and manage vendors/sub-contractors
- Any other duties assigned by the Pub Manager

Everyone's responsibility

Everyone at ATG Entertainment is expected to play their part in achieving our goals and upholding our core values, by:

- Committing to creating and upholding a positive, inclusive culture that nurtures potential and supports well-being.
- Playing your part in reducing our environmental impact and finding more sustainable ways of working.
- Encouraging the next generation in live entertainment by contributing to our outreach and training programmes, including mentoring students and trainees, and supporting our Creative Learning and Community Partnerships work.
- Having a positive attitude to health and safety, legal and insurance requirements and take care to understand our policies and procedures. You'll help us uphold a positive culture around meeting our obligations.

We are all expected to participate actively in the life of the company, and opportunities will arise for you to collaborate with others across the business. Everyone at ATG Entertainment is expected to be flexible and adapt as the needs of the business change, taking on new or different responsibilities as the need arises.

Your skills, qualities, and experience.

We welcome transferable skills from other industries. If you can demonstrate many of the essential skills, qualities and experience we encourage you to apply. We are able to provide training where necessary.

Essential Criteria:

- Experience as a supervisor or manager in bars or catering.
- Excellent people and communication skills.
- A real drive to promote the bar and create a great atmosphere for all customers
- Good literacy and numeracy, organisational and office skills.
- Able to work regular daytimes, evenings and weekends.
- Experience in cash handling and stock management.

Desirable Criteria:

- Personal License Holder
- First Aid Training
- Health and Safety Training
- Level 2 Food Safety