



Associate Artist (Creative Writer)

About ATG Entertainment

ATG Entertainment is proud to stand at the forefront of the live entertainment industry.

Our expertise and capabilities enable producers and other creatives to bring their visions to life and create unforgettable performances for audiences, presented in our landmark venues and delivered with exceptional hospitality. It is the passion of our teams, that cover every discipline across the live entertainment industry, that underpins our continuing strategic growth and success.

We own, operate or programme some of the world's most iconic venues; ATG Entertainment manages 64 venues across Britain, the US and Germany.

We are the world leader in theatre ticketing; We process more than 18 million tickets every year for hit musicals, acclaimed plays, concerts, comedy shows and a variety of other live events across the UK, US, and Germany.

We present the world's best live entertainment in our venues; working alongside the world's leading producers and creative artists, our venues present an extraordinarily diverse range of top-quality entertainment.

We produce award-winning shows; our in-house production team, ATG Productions, are dedicated to producing critically acclaimed, commercially successful and creatively ambitious work for the West End, Broadway, Continental Europe and beyond.

People are at the heart of our success. We are passionate about bringing great live experiences to the widest possible audience; about giving the world's best creative talent the stage it deserves; and about providing our people and partners with opportunities to realise their full potential.

Our values

In everything we do, we strive to be Ambitious, Collaborative, Passionate and Smart.

- We are **ambitious** and seek to exceed people's expectations.
- We are **collaborative** and help each other to reach our goals.
- We are **passionate** about our work, our business, and our industry.
- We are **smart** in our quest for simple, efficient, and innovative solutions.

Corporate Social Responsibility: our priorities

- Next Generations: introducing tomorrow's audiences to the pleasures of live entertainment, recruiting and nurturing the next generation of industry talent.
- Inclusion: improving and promoting diversity, inclusion and well-being in the workplace.
- Sustainability: helping reduce our impact on the environment by making our business more sustainable.

A Stage for Everyone - Our Inclusion, Diversity, Equity and Access Mission Statement

Our stages are a platform for compelling stories – stories that are for all, by all, and of all. We shine our spotlight on our differences and believe that understanding and celebrating these differences makes us better global citizens. We are passionate about the pursuit of true diversity and equality. We strive to make our venues beacons of these ideals in our communities. Onstage and off, we hold ourselves accountable for nurturing an inclusive culture, one in which everyone can bring their authentic selves. At ATG entertainment, we provide a stage for everyone.

We recognise that we do not have all the answers; but we strive to listen, to learn and to change in order to ensure ATG Entertainment becomes a truly inclusive organisation. We therefore welcome and encourage applications from individuals from the widest possible range of backgrounds and particularly welcome applications from those currently underrepresented in our workforce.

We are a Disability Confident Committed Employer, which means that we are taking action to ensure that people with disabilities and long-term health conditions feel supported, engaged and able to fulfil their potential in the workplace. We will offer an interview or recruitment event to disabled candidates who tell us they wish to participate in the scheme and who demonstrate in their application that they best meet the essential criteria for the role. Where we receive more applications than we are reasonably able to interview for any given role, we will retain applications for the next available interview opportunity wherever possible.

If you'd like to discuss accessibility prior to applying, please email recruitment@atgentertainment.com for a confidential discussion.

About Waverly Care

Waverley Care is Scotland's HIV, Hepatitis C and sexual health charity. Established in 1989, our vision is for a Scotland where anyone living with or at risk of HIV can expect to be treated with acceptance, support and respect. Our mission is to bring an end to HIV inequality and stigma.

We began as the UK's first purpose-built AIDS hospice in response to the growing HIV epidemic in Edinburgh, providing support from diagnosis to death to ensure service users' quality of life, dignity, and independence. Today, Waverley Care runs a wide range of projects for people at risk or living with HIV across five NHS health boards in Scotland (Greater Glasgow and Clyde, Lothian, Grampian, Highland, and Lanarkshire).

Waverley Care's work falls under 3 broad categories:

- Support (including one-to-one support, peer support, group support, online support, street work, and residential care).
- Prevent (including HIV testing, condom distribution, community engagement around new HIV developments like PrEP, awareness raising, and community development).
- Influence (including policy work and campaigning, communications work, and launching a new website to reach more people).

For the last 30 years, Waverley Care has demonstrated leadership in driving excellence in HIV care both locally and nationally and has continuously evolved our services to meet the changing needs of people affected by HIV. For instance, we have been working to widen access to PrEP (HIV prevention medicine) across Scotland by participating in various national networks and working groups. We've pioneered specific HIV education and engagement with minority ethnic and African communities through outreach to faith leaders, community groups and businesses in Glasgow and Lanarkshire. Our quick response to the HIV outbreak in Glasgow amongst people who inject drugs resulted in establishing a successful street-based HIV outreach service providing testing, harm reduction and support to aid engagement in care.

The Associate Artist (Creative Writer) Role

You'll report to the Creative Learning Producer at Edinburgh Playhouse and be responsible for the workshops and overall creative vision of HIV ALOUD: Raise the Curtain. You'll also work closely with the Edinburgh Playhouse Team and Waverly Care Team.

We are engaging a freelance creative writer with experience of working in community settings to work with Edinburgh Playhouse & Waverly Care to deliver a 6 month long writing project named *HIV ALOUD: Raise the Curtain*. The Associate Artist will lead creative writing workshops that enable people living or have experience of HIV to explore creating their own autobiographical work with the focus on 'living well' and a celebration of life. The project will culminate in a sharing of work [funding dependant] created by the group; the form of this sharing will be decided by the Associate Artist in consultation with participants and the Creative Learning Producer & Waverly Care.

The Associate Artist will work responsively, facilitating sessions that aid the development, creative ideas and interests of participants. The Associate Artist will collaborate with both organisations on this project to ensure the project is accessible and supportive to a wide range of people living HIV; further advice & training on this will be provided.

This post is funded by The National Lottery community fund.

Key responsibilities

- Work closely with the Creative Learning Producer to outline the project's aims and objectives, and to identify what support needs to be in place for the Associate Artist and participants involved in the project.
- Work with Waverly Care to identify how to best support participants and yourself as the lead facilitator. Identify any training needed or support needed to obtain best practices.

- Plan and lead creative writing workshops for HIV: ALOUD participants (18+), fostering a supportive and inclusive environment for participants to explore their own creativity. These participants will come from a broad range of society including LGBTQI+, Global Majority & previous drug users.
- Undertake any editing, feedback overseeing of any material created by participants.
- Create and maintain a data sharing agreement with group. Including to keep all information written or verbal confidential (dependant on the wishes and needs of participants)
- Create a best and safe working contract with participants so best practice is upheld during the sessions.
- Attend regular meetings with Edinburgh Playhouse & Waverly Care staff to ensure good communication.
- Work towards a sharing of the writing created by members of the group in a form decided in consultation with the group, and in collaboration with artists from other disciplines should this feel appropriate [this is subject to funding].
- Comply with Edinburgh Playhouse's equal opportunities policy and practice, safeguarding, data protection, health and safety practices.

Your skills, qualities, and experience.

If you are able to demonstrate many of the essential criteria, we encourage you to apply, and welcome transferable skills from other industries or backgrounds. We can give experience of any desirable criteria but may also use them to decide between candidates for this role.

Essential

- Strong track record of leading creative writing projects in community settings.
- Strong ability to lead and facilitate creative writing workshops.
- Ability to demonstrate high quality creative writing work.
- Ability to work as part of a team and collaborate with other artists.
- Ability to work responsively to the needs of participatory groups.
- Experience of working with adults.
- PVG for vulnerable adults (*can be applied for once role is accepted*).

Desirable

- Lived experience or understanding of those living with HIV.
- Developing scripts from autobiographical work particularly with a community setting focus.
- Experience writing scripts for stage.
- Good time management and ability to work to a deadline.
- Good communication skills.
- Interest in developing writing and materials that are accessible for those living with HIV.

This is a freelance term contract. The fee is £6,300 (35 days @£180) plus a contribution to any travel costs outside of Edinburgh.

The project must run between January 2026 and June 2026 over 35 days. These 35 days will include workshops, as well as planning time and attending meetings. Applicants must have availability to complete the project in this timeline. The workshops timetable will be decided in conversation between the Associate Artist and Creative Learning Producer. Dependant on further funding this contract may be extended for the showcase of the project. This role is subject to PVG check.

To apply for this position please send the following:

- A **CV** (max 2 A4 pages): you may want to include details of any work you've undertaken, work experience, volunteering, experience from college or university, or the amateur sector, or anything else that you think is relevant and you'd like to tell us about.
- A **covering letter** (max 1 A4 page) that includes:
 - the skills and experience you will bring to this role;
- An example of a **creative writing work** (max 1 A4 pages)
 - An example of your writing and or a project you've worked on, outlining what you did, what the successes of the project were, and anything that was challenging

Closing date: 3rd November 10am

Interviews: WC 17th November

Please note that your application details and information will be shared with Waverley Care. If you have any questions, or would like to talk to someone about the role before applying, please contact

katiemitchell@atgentertainment.com